

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



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Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting - Goshen Township
Board of Trustees Agenda
Tuesday, March 5, 2013
5:00 P.M.**

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Bob Hausermann
Honorable Lisa Allen

Adoption of Agenda

A. Motion to Adopt Agenda.

Board of Trustees

New Business

B. Discussion/Approval of 2013 Township Budget.

Board of Trustees

Adjournment

C. Motion to adjourn the Special Meeting of the Board of Trustees at
_____ PM.

Board of Trustees

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**Special Meeting – Goshen Township
Board of Trustees
Tuesday, March 5, 2013 – 5:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Bob Hausermann
Honorable Lisa Allen

Trustee Hausermann called the meeting to order at 5:00 PM. Fiscal Officer Lisa Allen led in prayer. The pledge was recited and roll was taken.

Trustee Bob Hausermann - Present
Trustee Ray Autenrieb - Present
Trustee Claire Corcoran - Present

In Attendance: Fiscal Officer Allen, Administrator Ray Snyder, Fire Chief Steve Pegram and Service Director Bob Seyfried

Adoption of Agenda

089-2013 Trustee Autenrieb motioned to adopt the Agenda. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

New Business

Trustee Hausermann turned the meeting over to Administrator Snyder. He stated that Chief Pegram requested an increase for the Fire and EMS Department. Chief Pegram shared that Clermont County upgraded their Radio System. All the portable radios are ok, but mobile will go dead with the new system. There is no way to upgrade them. We have 12 township wide and 11 in the Fire Department. It will cost about \$27,000 to replace in the front line vehicles. It was suppose to be \$60,000, but Motorola is giving a discount if we all order together with the County. It has been added to the Small Tool & Equipment line in Funds 2111 and 2191. \$13,899.62 in each fund has been added to cover the cost. He hopes to fill other vehicles later, but this has to happen in 2013. Trustee Hausermann asked if there is a way for all the departments to communicate and the answer is yes through City Ban. Trustee Hausermann directed Chief Pegram to move ahead with the budget discussion.

Administrator Snyder updated that the website is currently at the base package. There is nothing that can be cut from this vendor's site. Trustee Corcoran asked that we start shopping for a new website for the future. Chief Pegram asked what we are currently paying and Administrator Snyder stated \$12.95/month for egov, \$250.00/year for the domain name, \$200.00/year for maintenance fees, and \$2,100.00/year for the website.

Trustee Hausermann had asked Chief Snyder a question with regard to the Police budget. He explained that the increase of about \$88,000 is based on a comparison of 2012 actual numbers to 2013 budgeted numbers. The increase is due to Union, healthcare exposure, Opers, and the new car. The Supervisors compensated as officers was discussed. The Union is for part-time and patrol officers. It gives the opportunity to earn \$6,000 - \$7,000 more per year. They are now paid OT instead of given comp time; they are now paid for holidays instead of being given 12 holidays as comp time; and the court time pay has changed. There is an exposure of about \$24,000. Supervisors and Captains are not part of the agreement. They would continue to accumulate comp time or the group could start a union to protect themselves. Administrator Snyder does not think we would win in arbitration. They could petition into the current union, or ask to be demoted to have the opportunity to make the same money as the others. Trustee Corcoran asked if we were going over in revenue. She asked if the budget is balanced and if so go ahead with the budget discussion and then address the policy in a general session. Trustee Hausermann stated he did not think we should micro manage. Trustee Corcoran stated that we need to look at more before adding staff and we need to stick to the revenue budget. She stated that it is an increase. Trustee Autenrieb stated that it is already in the police budget. In 2012 and 2013 they did not need money from the General Fund. Trustee Corcoran stated it needs to be decided in a regular meeting and it should be retroactive to August 2012. Trustee Hausermann asked if we have the policy in the Fire Department. Chief Pegram stated that since 2010, there is not comp time, now overtime. The 2 Assistant Chief Positions and shift supervisors wanted the same benefits. The Board allowed for that. The current Board has received a copy of the proposed policy change. Trustee Corcoran stated the proper place to address is in a regular meeting. Trustee Hausermann asked for input from Trustee Autenrieb. He stated that he agreed with some of the changes, but the board needs to approve. The statement was made that we could do now as part of the budget, but Trustee Corcoran stated she wants it in a regular open session. She also stated that she will not vote for the policy to be retroactive. She used the example that if Bob Seyfried asked for a raise, what if he gave it and then asked. The policy will be discussed in the next meeting.

Trustee Hausermann asked Fiscal Officer Allen for the 2013 Revenue numbers. There was discussion about the Amended Certificate from Clermont County and that they include the unencumbered money as revenue. She explained the difference and stated that the actual revenue is \$4,007,025.21. Revenue for 2013 is \$4,007,025.21 and unencumbered money is \$1,209,153.63 for a total of \$5,216,178.84. Jeff Corcoran asked if we had already voted on this number and Fiscal Officer Allen stated that it had been discussed at a prior meeting, but neither Trustee Corcoran nor Fiscal Officer Allen could find a motion where it was voted on.

090-2013 Trustee Autenrieb motioned to accept the 2013 revenue as \$4,007,025.21. Trustee Hausermann seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

Administrator Snyder stated the only other item to follow up on is the Zoning Department Budget. Expenses have already been cut and they only place left to cut its staff. There are two options:

to cut both employees or to eliminate the junior member of the department and or reduce the inspector position to part-time from full time.

If we eliminate the Zoning Director position and reduce the zoning inspector to part-time, it would reduce the red ink from \$88,000 to \$13,800. Historical data shows that since 2007 till the present, \$893,000 has been given to the Zoning Department and of that \$72,000 was collected in revenue. The remaining \$821,000 from the General Fund. There is value in the Zoning Department, but the Township cannot continue to fund like this. The Police and Fire Departments are down 30% across the board. He is concerned about the mortgage payment break and the Union Contract concessions that will be back in full in two years. We have to plan for that.

His recommendation is to eliminate the Zoning Director position and reduce the zoning inspector to part-time. To cover the mortgage and Union concessions there will be a need of \$500,000 on 1/1/15 to continue services as they are. There is no shortage of work, we just can't continue. Trustee Hausermann stated that would leave a lot of duties with Ray Snyder and asked if he could do that. Administrator Snyder stated that he will have to learn and use other resources. He is not looking for more work, but will figure it out. Trustee Hausermann asked the Board for discussion. Trustee Autenrieb requested executive session.

091-2013 Trustee Hausermann motioned to adjourn into executive session at 5:48pm for the purpose of discussing compensation and dismissal of employees pursuant to 121.22G of the ORC. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

092-2013 Trustee Autenrieb motioned to return from executive session at 6:00pm. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

Trustee Hausermann stated the Township is in dire straits in Goshen Township and this is a hard decision and there will be others to come.

093-2013 Trustee Autenrieb motioned to eliminate the position of Zoning Director effective 3/5/13. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran - Yes

094-2013 Trustee Autenrieb motioned to reduce the Zoning Inspector position from full time to part-time status with the maximum of 24 hours per week effective 3/6/13. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Trustee Hausermann stated he hopes the employees understand. The Board went on to discuss the Compensation of Board Members for the Zoning Department. Trustee Autenrieb is donating up to \$1,400.00 total for the Secretary, \$700.00 now. There are 6 members of Zoning Commission at \$50.00 per month, \$3,600.00 total; 6 members of BZA at \$50 per month, \$600.00 total; and 1 secretary for both boards at \$50 per meeting (14 meetings), \$700.00 total; for a grand total of \$4,900.00

Teri Donahoe asked to comment. She stated that she understands the need for saving money, but asked that she be employed until 7/10/13 when she will be eligible to retire. There was discussion between the Board. Trustee Hausermann stated that the motion has been made. He asked if there were any other questions from the Board on any departments. Trustee Corcoran and Trustee Hausermann asked for a recap of the budget.

Administrator Snyder asked Fiscal Officer Allen if she had the totals for the appropriations. She stated she had the list of motions, but the Township total was on the recap sheet of the budget. She stated she had a list of motions for the total appropriations for each department, the transfers that would be needed as well as the increases to revenue that need to be made and they are all based on the budget that was presented tonight.

Jeff Corcoran asked if we had balanced the budget or not? Fiscal Officer Allen directed the Board to the recap sheet and explained that there is unencumbered money being used with this budget as presented for each fund. Therefore, there is \$75,000 more expenses than the 2013 Revenue that is coming into the Township. Trustee Corcoran asked for one more meeting to try to cut.

Jeff Corcoran stated that the spreadsheet is a tool for the Board to use and is separate from the Fiscal Officer Allen reports. She stated that what she enters into UAN and submits to the County will balance with the spreadsheet.

Jim Constable asked about the healthcare. He asked about some of the increases with the budget in regard to healthcare. Trustee Hausermann suggested that he meeting with Administrator Snyder for clarification.

095-2013 Trustee Hausermann motioned to schedule a Special Meeting of the Board of Trustees to discuss Budget on Wednesday, March 20, 2013 at 5:00 PM. Trustee Corcoran seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Adjournment

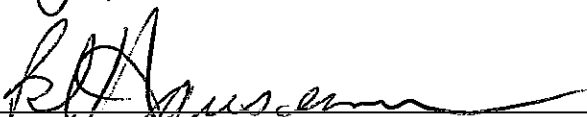
096-2013 Trustee Corcoran motioned to adjourn the Meeting of the Board of Trustees at 6:48 PM. Trustee Autenrieb seconds the motion; motion carries.

Trustee Hausermann – Yes Trustee Autenrieb – Yes Trustee Corcoran – Yes

Respectfully Submitted by:



Lisa Allen, Fiscal Officer



Goshen Township Trustee

LMA

March 5, 2013